



April 11, 2025

HOSPITAL MEMORANDUM

No. 147 s. 2025

TO : ALL HEADS OF DEPARTMENTS / SECTIONS / UNITS

**SUBJECT : Performance Evaluation of Job Order Personnel for the Renewal of Contract
Covering the Period July 1, 2025 to December 31, 2025**

In view of the upcoming contract renewal of Job Order (JO) personnel for the period covering July 1, 2025 to December 31, 2025, all heads of Departments / Sections / Units are hereby required to submit the Performance Evaluation of their JOs, and the corresponding Recommendation for their renewal or non-renewal.

The submission of the Performance Evaluation and Recommendation for renewal or non-renewal shall be done online thru the HRMO Web Portal. This online performance evaluation form serves as a tool to objectively assess the efficiency, competency, and overall performance of JO personnel. It also supports the decision-making process regarding contract renewal, performance improvement, and staff development.

In order to evaluate the JO personnel under their supervision, the heads of Departments / Sections / Units shall log-in to their individual HRMO Web Portal account, go to the “**JO Evaluation**” tab of their dashboard, and follow the guidelines accordingly.

HRMO

DASHBOARD

MORENO, LUIS ENRIQUE DUMAGUIN

Plantilla

Dashboard

My PDS

My Service Record

Manage Leave

Recruitment

Payroll

My Performance

JO Evaluation

Monitoring

Evaluation

Guidelines

Assignment

Information Hub

NOTICE OF VACANCIES

RESPIRATORY THERAPIST I

Apply

April 03, 2025 to April 14, 2025

View Details

HRMO BULLETIN BOARD

Early Cut-Off of Job-Order DTR for the First Half of April 2025

Hospital Memorandum No. 137, s. 2025

Submission of IPCR Accomplishment for July to December 2024

Hospital Memorandum No. 001, s. 2025

Early Endorsement of Medical Officers, Filling up Positions 2024

Hospital Memorandum No. 447, s. 2024

Mandatory Opening of Landbank Payroll Account

Hospital Memorandum No. 446, s. 2024

Read More...

MY JOB APPLICATIONS

No Applications Found.

Job-Order Evaluation (January to June 2025)

Deadline: May 30, 2025

HRMO(HUMAN RESOURCE INFORMATION SYSTEM)

Total Job-Order : 3

Evaluated : 0

For Evaluation : 3

View Monitoring

Evaluate Here

MY LEAVE BALANCE

VACATION LEAVE BALANCE

Forced Leave

VL balance - net of forced leave

SICK LEAVE BALANCE

SPECIAL LEAVE BALANCE

THE PGS

The deadline of submission of the online Performance Evaluation and Recommendation for renewal or non-renewal shall be on May 15, 2025.

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Medical Center Chief II